

Planning Board Meeting October 19, 2020, Minutes

Attendees: Chairman Brian W. Murray, Members: Daniel Kowalik, Mary Jane Shonn, Gregg Brown and Alison Koopman; Village Clerk Jayne DeTine and Code Enforcement Officer Mike Borth.

Work Session was opened at 5:30 PM by Chairman Murray

CEO Mike Borth gave a review of New Businesses and Sign Permits that he was handling while the Planning Board was not meeting due to the Pandemic.

Planning Board Members Mary Jane Shonn and Alison Koopman led a discussion of the draft Tree Policy.

The **Regular Planning Board Meeting** was called to order at 6:02 pm by Chairman Murray

Pledge to the Flag: Led by Brian Murray

Chairman Murray welcomed everyone back to our meeting and proceeded with the Agenda.

Minutes of September 21, 2020 Planning Board Meeting:

- The minutes were approved as presented by Chairman Murray. Mary Jane and Dan Kowalik.

Perry's Ice Cream – Rezone property at 22 Morgan Street:

- The Board discussed the request from Perry's Ice Cream to re-zone 22 Morgan Street from R-2 to I-2 and agreed to forward to the Zoning Board of Appeals. Moved by Daniel Kowalik and Mary Jane Shonn to forward the request from Perry's Ice Cream to rezone 22 Morgan Street from R-2 to I-2 to the Zoning Board of Appeals. Gregg Brown abstained from voting.

Hometown Vintage 41 Main Street – New Business and Sign Permit:

- The New Business and Sign Permits were approved by Daniel Kowalik and Gregg Brown on the recommendation of the Code Enforcement Officer Michael Borth.

EG Tax 42 Main Street – New Business and Sign Permit:

- The New Business/Change of Use was approved by Gregg Brown and Mary Jane Shonn on the recommendation of the Code Enforcement Officer Michael Borth.
- The Sign Permit was approved by Daniel Kowalik and Gregg Brown on the recommendation of the Code Enforcement Officer Michael Borth.

Tree Policy Review – Alison will be working on a re-write based on items discussed at meeting. Brian sent her West Seneca's policy.

Airbnb Codes – we will review the Town of Newstead local law # 5

Permitting Process Checklist/Flowchart: - Brian is working on this

Cornerstone Subdivision Review: Mike to report on his meeting with Kelkenberg

Comprehensive Plan:

Adjourned: Motion by Mary Jane and seconded Dan Kowalik at 7:00 pm.

Next meeting: November 16, 2020 starting at 5:30 pm proposed agenda:

Item # 1:	Appearances	Mike Borth
Item # 2:	Tree Policy/Law review	Allison Koopman
Item # 3:	Airbnb Codes Update	Mike Borth & Brian Murray
Item # 4:	Permitting Process checklist/flowchart	Dan Kowalik & Brian Murray
Item # 5:	Comprehensive Plan Update	Brian Murray
Item # 6:	Cornerstone Subdivision	Mike Borth

Respectfully submitted

Brian W. Murray
Planning Board Chairman